

Sample Departments Listing for Business Continuity

Activities

Care/Case Management

Communications

Environmental Services

Facilities Management

Finance

Food Services

Health Information Management/Medical Records

Human Resources

Infection Control

Information Services/Technology

Materials Management/Supply Chain/Resource Management

Nursing (Patient Care Services, Administration, Education)

Palliative Care

Psychiatry/Mental Health

Rehabilitation Medicine/Services

Social Work

Spiritual Care

Telecommunications

Sample Departments Listing for Business Continuity

Common Mission Critical Departments are in BOLD

Anesthesiology

Audiology

Bariatrics

Bed Management

Behavioral Health

Cardiovascular/Vascular Services

Care Management

Chronic Disease Management

Clinical Informatics

Clinical Research

Clinical/Service/Operations Excellence

Communications

Community Affairs and Advocacy

Corporate Decision Support

Critical Care Services (ICUs)

Diagnostic Imaging

Dialysis

Emergency Department

Employee Health

Endoscopy

Engineering

Environmental Services

Epidemiology

Facilities Management

Family Medicine

Finance

Food Services

Foundation

Gastroenterology

General Medicine

Health Information Management/Medical Records

Home Health Services

Human Resources

Infection Control

Information Services/Technology

Infusion Services

Integrative Medicine

Interpreter Services

Laboratory Services

Laundry

Legal/General Counsel

Materials Management/Supply Chain/Resource Management

Neonatal Services/NICU

Nephrology

Neurophysiology

Neuroscience

Nuclear Medicine

Nursing (Patient Care Services, Administration, Education)

Obstetrics Services

Oncology

Orthopedics

Pain Management

Palliative Care

Pastoral Care

Pathology - Morgue

Pediatrics

Peri-operative Management

Pharmacy

Pre-Admission Testing

Psychiatry/Mental Health

Purchasing

Quality Mgmt & Patient Safety

Radiation Oncology

Radiation Safety

Registration/Patient Access

Rehabilitation Medicine/Services

Cardiopulmonary

Security

Shipping/Receiving

Sleep Evaluation

Social Work

Speech Pathology

Spiritual Care

Surgical Services(Pre-Op/PACU, OR, Clinics/Ambulatory Surgery)

Telecommunications

Transplant

Transportation-Patient/Equip

Volunteer Services

Women's Health

Wound Care

Sample Services/Functions Listing for Business Continuity

Bed management
Cash management
Charge capture
Chart archive management
Chart assembly and analysis
Clean equipment / instruments
Clinical trials
Coding
Complete / review preoperative assessment
Complete preoperative checklist
Decontaminate equipment / instruments
Delivery of food orders
Diagnostic testing
Dictation
Dishwashing
Dispensing medication
Distribute equipment / instruments
Documentation
Emergency treatment
Enter physician orders
Food delivery
General ledger and A/P
Interpreting and reviewing images
Interpreting and reviewing test results
Maintaining sanitation
Manage code carts
Manage float pool
Manage traveling nurses
Maternal labor & delivery management
Medical staff credentialling
Medication administration
Medication reconciliation
Menu planning
Nursing supervision
Ordering medication
Ordering Tests
Package equipment / instruments

Paging
Patient admissions
Patient assessment
Patient discharge
Patient monitoring
Patient registration
Patient tracking
Patient transfer
Perform imaging procedures
Perform surgery
Preparing food
Process image
Processing bill payments
Processing claims
Processing medication orders
Processing of meal orders
Processing of payroll
Processing reimbursements & patient payments
Re-evaluation
Receive Diet Orders
Receive equipment / instruments
Receive order
Release of information
Room turnover
Scheduling procedures
Scheduling staff
Send images
Specimen collection
Specimen testing
Sterilize equipment / instruments
Store equipment / instruments
Submission of requisitions
Supply & equipment management
Telemetry
Transcription
Transfusion services
Treatment
Viewing patient records
Voice operations

Sample Equipment Listing for Business Continuity

Ambu Bags
Anesthesia Cart
Bair Hugger Blanket
Bedding - Sheets (in sets)
Bedding - Sheets / Blankets
Beds
Blanket Warmer
Blankets
Cardiac Monitors with defibrillator capabilities
Cell Saver
Clippers
Computers
Copier
Crash Cart Cardiac Monitors with defibrillator capabilities
Fax
Flash Sterilizer
Gowns
HEPA Filter
Ice Machine
Lift equipment
Med refrigerator
OR light
OR table
Phones
Portable suction
PPE
Printer
Printers
Pt Refrigerator
Pyxis
Surgicount
Tourniquet
Transport Monitor
Ventilators
Video Equipment
Water / Normal Saline
Wheelchair
Wireless phones
X-ray aprons