

Your Healthcare Facility

2014

Oct	Train with COOP Project Team members (individual facilities determine members)
	Regional Management Team (RMT) endorsement
Nov	Kick-off meeting with Pilot Site Agenda: Overview, Work Plan, Governance, Identify Critical Departments, Prioritize Departments, Schedules, Questions
Nov - Dec	Pilot Site Survey (Essential services)

2015

Jan	Review results with regional EMC, COOP workgroup, governance, etc.
Jan - Feb	Regional touch point meeting Review pilot sites and determine next steps
Jan - Dec	Begin additional healthcare facility kick-off meetings and essential services surveys. Prioritize and select 2-3 departments.
Jul - Dec	Plan Development Report out to EMC/RMT, COOP workgroup, governance, etc.

2016-2017

Jan - Dec	Departmental BCP template, Integration and Recovery Strategies, Testing & Exercising, Monitoring & Evaluation
	<ul style="list-style-type: none"> - 96 hour plan - Business Impact Analysis (BIA) - Hazmat Vulnerability Analysis (HVA)
	Recommendations to leaders
	Additional department surveys (Only 2-3 done in 1st round)
	Planning and Management (ongoing)