Health Sector Emergency Preparedness will be offered September 5 2018. To apply for this class, follow the instructions below:

- 1. Have your FEMA SID number and password. You *must* have a FEMA SID number *before* you can apply for the class.
 - If you need a FEMA SID number, go to: <u>https://cdp.dhs.gov/FEMASID</u> and click "Register for FEMA SID" or click "Forgot FEMA SID?" if you have forgotten your FEMA SID.
 - Registering for a FEMA SID number *does not* register you for this class. You must apply for the class separately.
- 2. Click this link to apply for the class: <u>Click Here to Apply</u>.
 - Enter your FEMA SID and password.
 - A CDP Training Registration System (TRS) application for 18N-1237 HSEP will open.
 - Complete the required fields.
 - Click the "Review and Submit Application Now" button.
 Complete the application process by clicking the affirmation checkbox and providing your digital signature by entering your name and FEMA SID password.
 - (If you have trouble with the link, go to <u>https://cdp.dhs.gov/students</u> and enter 18N-1237 HSEP in the "Have a Promo Code?" box. You must enter the promo code exactly as it appears here to successfully apply).
- If you encounter any errors, please do not attempt to bypass or skip through them. Please document the error with as many details as possible and/or screen shots (print screen) and submit to
 <u>FEMASIDHELP@cdpemail.dhs.gov</u> so the error can be documented and addressed by the development team. Once the error has been reported, then proceed.