

POWER STRUGGLE
MASTER SCENARIO EVENTS LIST (MSEL)
August 4, 2022

The Master Scenario Events List is a chronological timeline of expected actions and scripted events to be injected into exercise play by facilitators/controllers to generate or prompt player activity. It ensures necessary events happen so that all exercise objectives can be met. This template should be utilized to track each of the individual events within the scenario and those expected actions of personnel and the learning points associated with those actions.					
No.	Timeline	Assigned To	Message/Talking Points	Expected Outcome	Learning Points
0.	<i>Injects can be addressed during the given exercise timeframe.</i>	<i>Injects can be addressed during the given exercise timeframe.</i>	<i>Scenario events or messages within the exercise that prompt players to implement the plans, policies, and/or procedures that require testing during the exercise. It is not always necessary to follow an inject with questions, however, they can be useful to foster valuable dialogue or help reach expected outcomes.</i>	<i>Represents a desired response or actions to the questions or messages proposed during the delivery of injects. Expected outcomes should come directly from the plan being tested, as well as previous training staff may have received.</i>	<i>Pieces of information or actions that personnel will learn or take away from the proposed inject and associated expected outcomes. These learning points often represent key pieces of the emergency operations plan that personnel should understand or be aware of.</i>
	May 19	Planning Team	Initial Planning Meeting	Set scope, objectives, and scenario.	Exercise development.
	June 23	Planning Team	Mid-Planning Meeting	Identify EX name, refine scenario, set EX and training timeline.	Exercise development.
	July 13	RHRC/ Facilities	Exercise Basics Training	Discuss exercise definitions, structure, and processes for conducting an exercise.	Gain baseline knowledge and understanding for carrying out an exercise at your facility.
	July 21	Planning Team	Final Planning Meeting	Solidify SitMan, MSEL, EEG, and Ex flow.	Finalize exercise components.
	July 27 & 28	RHRC/ Facilities	Controller/Evaluator (CE) Training	Review exercise details, roles, and documents.	Ready C/E staff for exercise day.
	1300	Exercise Begins – August 4, 2022			
Inj #1	1300	RHRC	RHRC sends email and MNTrac message to join Zoom call regarding severe weather. <i>“THIS IS AN EXERCISE. The Power Struggle Exercise has begun. Please join using your Zoom Link. THIS IS AN EXERCISE”.</i>	Participants receive MNTrac alert and/or email notification. Initiate exercise.	Gained awareness of and access to critical notification processes.
1.	1303	RHRC/ Facilities	Hold Zoom call for introduction of exercise, scenario, and further instruction. (Module 1)	<ul style="list-style-type: none"> • Players able to join the call and receive current event information (stage 1 of scenario). • Next meeting time is set for 1330. 	Successful communication platform to disseminate critical information to key stakeholders.
2.	1315	Facilities	Assess your organization’s initial process to gather, vet, and disseminate credible threat information in a timely manner.	<ul style="list-style-type: none"> • Identify how your organization receives critical weather information and how it vets information received. 	<ul style="list-style-type: none"> • Identified a formal process for critical internal and external information flow.

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No.	Timeline	Assigned To	Message/Talking Points	Expected Outcome	Learning Points
				<ul style="list-style-type: none"> Identify how your organization disseminates vetted information to staff and residents in a timely fashion. Assess current situation and implement appropriate plans/processes. 	<ul style="list-style-type: none"> Identified who is responsible for coordinating communication within your organization and how. Implement Severe Weather Plan. Assess activation of Incident Command.
3.	1330	RHRC/ Facilities	Hold Zoom call for scenario update and further instruction. (Module 2)	<ul style="list-style-type: none"> Players able to join the call and receive current event information (stage 2 of scenario). Next meeting time is set for 1420. 	Successful communication platform to disseminate critical information and gain situational awareness of the region's current status.
4.	1335	Xcel Energy	Xcel gives brief presentation on the zoom call regarding their role during this stage and communication methods with local organizations regarding power outage.	Xcel describes what their protocol is for communicating with facilities in the area, priority work, and anticipated time frame of power resumption.	Facilities learn role of Xcel and what facilities can expect from them during this stage as well as Xcel priority areas.
5.	1350	Facilities	<ul style="list-style-type: none"> Implement incident command system. Implement process to assess medical power systems and medical equipment. Implement patient/client comfort measures. Identify additional resources needed. Identify triggers for when to reach out to external partners (i.e., Coalition, vendors, Xcel, etc.). When, what, and how do you communicate situation to your pts/clients and families? 	<ul style="list-style-type: none"> Assign incident command roles. Assess emergency power/standby power systems (activate plans). Identified communication process and message to employees (current shift and next). Identified communication process and message to family, residents/client, and vendors. Communicated with the RHRC (via MNTrac Room). 	<ul style="list-style-type: none"> Identified process for ICS activation. Activated Crisis Comms plan to communicate with staff, residents/clients, families, and external partners. Activated utility failure plan(s).
Inj #2	1410	RHRC	RHRC sends email and MNTrac message: <i>"THIS IS AN EXERCISE. Xcel is reporting that power is not expected to be restored for at least 24-48 hours, maybe</i>	<ul style="list-style-type: none"> Facilities receive MNTrac message. Facilities act on inject and assess the feasibility of their current plan and adjust accordingly. 	<ul style="list-style-type: none"> Implement continuity of operations measures. Take action to assure continued comfort of pts/residents.

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			<i>longer”. THIS IS AN EXERCISE.</i> (will also show on screen in virtual room)		
6.	1420	RHRC/ Facilities	Hold Zoom call for scenario update and further instruction. (Module 3)	<ul style="list-style-type: none"> • Players able to join the call and receive current event information (stage 3 of scenario). • Next meeting time is set for 1515. 	Successful communication platform to disseminate critical information and gain situational awareness of the region’s current status.
7.	1425	DME	DME gives brief presentation on zoom call regarding their role, prioritization of requests, and capability to assist organizations in the area.	DME describes what their emergency protocol is for this type of scenario.	Facilities learn role and capability of DME and what facilities can expect from them during this stage.
8.	1440	Facilities	<ul style="list-style-type: none"> • Identify triggers for full or partial evacuation. • Assess O2 supply for potential transports/evacuation. • Activate your Flood Safety plan. • When, what, and how do you inform families? • (LTC) Pull your current list of residents and triage them. <ul style="list-style-type: none"> ○ Where are your residents/clients being transported to? How? ○ How do you track staff? Who goes with the residents? • (HCH) Where would you direct your clients to go if they need to leave their home? <ul style="list-style-type: none"> ○ Is there a triage process? If so, what does that look like. 	<ul style="list-style-type: none"> • Review current SIP/Evacuation plan and identify triggers. • Assess medical resources needed for potential evacuation. • Activate facility flood plan. • Identify communication process for staff, vendors, physicians, clients, families. 	<ul style="list-style-type: none"> • Adjust communication protocols to align with current situation. • Identified triggers for SIP and evacuation as well as who has authority to make those decisions. • Identified external response partners to communicate with for facility evacuation. • Identified protocols to protect staff and facility.

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			<ul style="list-style-type: none"> Assess DME/O2 supplies. What resources do you have available to assist you? 		
Inj #3	1500	RHRC	MNTrac Message to participants: <i>“THIS IS AN EXERCISE. Your power has been restored. THIS IS AN EXERCISE.”</i> (will also show on screen in virtual room)	<ul style="list-style-type: none"> Facilities receive message. Facilities act on inject and begin to re-establish standard protocol. Identify priority tasks to return to normal operations (demobilize). When and who will perform final safety assessment (people and facility). Communicate to internal/external audiences. 	<ul style="list-style-type: none"> Execute demobilization plan. Take continued action to assure comfort of patients/residents. Send final communication.
9.	1515	RHRC/ Facilities	Hold final zoom call for scenario and exercise wrap up and next steps.	Bring Exercise to a close.	Identified next steps for organizations and the RHRC.
	1530	End of Exercise			
Inj #4	1530	RHRC	Send email and MNTrac message to participants: <i>“Power Struggle Exercise has ended.”</i> (will also show on screen in virtual room)	<ul style="list-style-type: none"> Facilities receive message. Facilities end exercise play. 	
	1530-1600	Facility Lead Controller conducts facility Hot Wash			